|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of COVID Officer | | | | Phil Smith | | | | | | | Date | 29.7.2020 – Revised 20/08/2020 – Revised V4 28/09/20 | | | | | |
| Focus | Senior Football | | | Day/ Time | | Match Day | | | | | Scope | Wellington FC Training , Match Day , Playing Fields , Buildings and Parking. | | | | | |
| Task being assessed. | | | | | | Senior Football at Wellington During Covid - 19 Pandemic | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| What is the Hazard? | | Who might be harmed? | How might people be harmed? | | Existing risk control measures | | Initial Risk Rating | | | Additional controls | | | New Risk Rating (Residual) | | | Action/ Monitored by Whom? | Action/ Monitor by When? |
| R | A | G | R | A | G |
| ***Training***  Transmission of Covid 19 within the players and coaches through possible infected contact with each other. | | Players attending training and the wider population of the community | Contact or infection between players and committee with Covid 19 | | Register of players signing on for 2020/21 season. | | X |  |  | All players must make a COVID Self-assessment of symptoms before attending a training session. Non- attendance is mandatory should symptoms be self-identified.  A register of attendees to be taken at each training session or a scan of QR Code on entry for test and trace is acceptable.  QR Code scan , hard copy or photographic evidence of those attending and dated.  Contact details of players will be held by the secretary of the club.  Training attendance details will be held for 21 days to support NHS Test and Trace.  All attendees to sanitise hands regularly and observe social distancing guidelines.  Individual travel to training is advised unless in a specific social bubble.  Coaches will clean footballs and equipment before and after each session with available sanitiser (and during the session when and where identified.)  Equipment sharing will not be necessary.  Players to bring own drinks (preferably labelled and keep them in a designated area during the training session. | | |  |  | X  X  X  X  X  X  X  X  X | Players  Lead coach during training session  Club Committee  Coach or Nominee of coach.  Match Secretary  Coach or Nominee of coach.  Available at Ground  Players and Coaches | *High Temperature*  *I/D Vulnerable*  *Advised by medic*  *Continuous Cough*  *Loss of Smell or Taste*  Before every training session, during and on completion.  Keep up to date with current Government guidance.  Training start and end times to be strictly monitored by lead coach when follow on training is scheduled to take place. |
| ***First Aid***  Breach of 1mtr+ distancing.  Contact when administering  first aid or assisting a distressed player. | | Players Coaches  Visitors | Individuals attending first aid emergency could contract or infect others with Covid-19 through direct contact as social distancing may not be possible. | | Coaches have in date first aid qualifications and first aid kits with PPE in the form of gloves. | | X |  |  | Ensure mobile phone signal is available before the match or training. In case of emergency, ring for an ambulance.  Managers and coaches to be provided with additional PPE in the form of Gloves and Face masks of the correct standard in the first aid box to deal with COVID risk, when an immediate emergency takes place.  The COVID 19 safe first aid guidance has been distributed to trained first aiders.  An adequate and safe way of disposing of PPE must be adhered to via a tie neck bag. | | |  | X |  | Coaches  Covid Officer  All coaches and trained first aiders to ensure they have sufficient first aid equipment and PPE to deal with COVID risk in case of an emergency. | Weekly at each training sessions and game ; PPE and first aid equipment must be checked and stock levels replenished. |
| ***Car Parking and spectators.***  Social distancing not maintained.  Crowding around vehicles.  Pinch points.  Taking entrance money.  Test and Trace. | | Players  Coaches  Committee  Visitors  Attendees helping on day. | Individuals could contract or infect others with Covid-19 through direct contact or touch point transfer. | | Adequate parking with the ability to extend into the school or onto joining fields. | |  | X  x |  | Ensure the school gate is open for busier periods.  Ensure both entrance and exit routes are open before match in adequate time.  Training start and end times to be adhered to by coaches to alleviate clash and overcrowding.  Disabled car parking near to ticket hut and signed  Scheduling of training and matches to reduce overcrowding in car park and on site.  Spectator cars to be met in school car park and where applicable asked to fill out test and trace details before getting to cash collection.  Test and trace contact details taken at point of entry into ground via QR code scan or a hard copy entry into the attendance sheet. | | |  |  | X  X  X  X  x | Coaches  Managers  Committee  Covid Officer | Review upcoming fixtures and training schedules at least one week in advance.  Fixtures available from secretary.  Assess car parking dynamically and make arrangements for overflow if required into field area. |
| ***Pitch Area.***  Transmission of Covid 19 on entering and exiting the pitch playing area. | | Players  Coaches  Public | Individuals could contract or infect others with Covid-19 through direct contact as social distancing may not be possible due to pinch points in ground. | | Large amount of space to spread out once in the grounds and other entrance via pay hut. | | X |  |  | Ensure clear signage at the front of gates reminding of social distancing when entering through small side school gate and main gate to pitch area.  Social distancing signs to be put into place at pinch point of ticket hut.    Hand sanitising stations located near to pinch point of ticket hut on entering ground and near changing rooms. | | |  |  | X  X  X | Coaches  Managers  Committee  Covid Officer | Weekly |
| ***Changing Rooms***  Transmission of Covid - 19 from surfaces and confined space of changing rooms and kitchen area | | Players/ Coaches/ Staff/ Match officials and visitors | Individuals could contract or infect others with Covid-19 through exposure or contact with shared surfaces and common touch points. Social distancing difficult to maintain. | | Managers/ coaches and the community are aware of the public information messaged regarding to Social Distancing. | | X |  |  | Changing Rooms at Wellington to remain closed except for bag drop.  Balcony area for disabled viewing only.  Kitchen hatch will be open, and a one-way system deployed. Up the steps turn left and down the end steps.  Side door to access toilet facilities will be open at training and on any match day.  Key to be left just inside main door for access from pavement outside.  (Bowls side)  Toilet to be sanitised before, after training and match day.  Side doors to be used for bag drop and access and egress following social distancing.  Front main door to be locked and controlled with key. No access except for match officials undertaking bag drop.  Hallway is out of bounds to players and coaches. | | |  |  | X  X  X  X | Club committee.  Managers.  Coaches | Changing rooms to re-open fully when all social distancing can be adhered to safely within FA Guidelines |
| ***Match Day /***  ***Visiting Teams***  ***Including***  ***Match Officials***  Transmission of Covid 19 on entering and exiting the pitch playing area and car park.  Transmission by contact between officials | | Visiting Players and committee  Own Committee  Own Players  Match Officials | Contact or COVID infection between players committee. and match officials | | Large amount of space to spread out once in the ground and parked.  Plenty of space for warm up.  Plenty of space for parking. You will be directed.  Location HR4 8AZ Behind School and opposite church. | | X |  |  | Risk Assessment briefing and match arrangements to be circulated to visiting teams and match officials five days before game. Updated Version 4  Changing Rooms are open for bag drop only. Social distancing must apply when entering and on exit.  Outside Toilet is Open to public  Players to come changed but a bag drop is available in changing rooms 1-2 for visitors and 3- 4 for home team.  Referees Changing Room can be used for bag drop and officials to use main door.  Players to shower at home. Hygiene - Hot water and sanitizer is available.  Kitchen hatch is open from the one-way system on the balcony  No half time or after match food provided. Sorry.  Referee to be paid by Bacs or Pay Ref .  Please sanitise when entering ground at ticket hut.  Sanitise after using toilets.  Sanitise after the match.  No hand shaking.  Sanitise match balls etc before after and where possible during the game.  Warm up on side pitch.  No spitting or shouting.  Emergency telephone number to hand.  Please respect everyone trying to do their best in these unusual times. | | |  |  | X | Home Coaches  Home Managers  Home Committee  Home Covid Officer  Visiting Teams  Visiting Officials  Visiting Committee | Monitor social distancing and remind where applicable.  Maintain vigilance on car parking arrangements during arrival. |
| ***Travel to Away Matches***  Transmission by close contact between plyers supporters and committee. | | Players, committee  and supporters | Contact and COVID infection due to  travel distance (time exposed) and car sharing. | | Use Of Cars  Option of minibus for first team only. | | X  X |  |  | Car sharing is not advised but where this is the only option face coverings are deemed necessary when travelling and passengers are forward facing.  Use of minibus is not advised until distancing measures have been identified.  Players to travel changed where visitor changing rooms are closed.  Players to not shower until at home after match.  Dirty Kit to be collected in identified ‘dirty bag’ and taken to launderette. Gloves and face covering must be worn when handling. | | | X | X  X  X  x |  | Club committee.  Managers.  Coaches  Players  Supporters | Risk Assessment and guidance shared with players and committee. |